

**Minutes of Meeting
INFORMAL FACT-FINDING CONFERENCES
February 23, 2012**

The Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals convened in Richmond, Virginia, for the purpose of holding an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer, presided. No Board members were present.

Victoria Traylor, appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

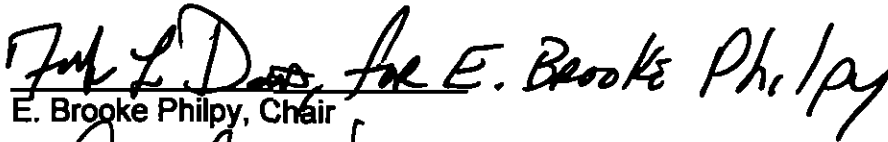
C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

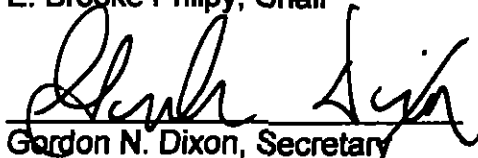
Participants

1. Nathan Lee Harbin
File Number: 2012-01841
Start Time: 2:27 p.m.
End Time: 2:46 p.m.
NO DECISION MADE

A-Nathan Harbin

The meeting adjourned at 2:46 p.m.


E. Brooke Philpy, Chair


Gordon N. Dixon, Secretary

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Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Ann-Marie Brigil
Title: Presiding Officer
3. Agency: Board for Waterworks and Wastewater Works Operators
and Onsite Sewage System Professionals
4. Transaction: Informal Fact-Finding Conferences on February 23, 2012
5. Nature of Personal Interest Affected by Transaction: _____
none

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Ann Marie Brigil
Signature

2/23/2012
Date